

Final Checklist: Library's Reference Desk

Let's check how much you have learned so far about the U.S. academic life!

Using this self-evaluation chart to see how much you have learned as a result of these video- & Web-based activities.

- (i) Print out this checklist and use it to evaluate your progress and overall comprehension.
- (ii) Give yourself a check [✓] in the **YES!** column for each of the topics that you have learned.
- (iii) If necessary, you may go back to the activities page to check out the information that you have missed.

TOPIC	I have learned about....	YES!
1.1 Starting Online Research for Papers	The preparations I should follow before doing an academic research	
	Where I can get help when doing an academic research	
	What I need to have in order to conduct a research online	
	What electronic or 'online' databases are	
	What a research topic is	
	What a keyword is	
1.2 Restricting the Search	What it means by 'defining' a topic	
	The importance of identifying 'keywords' and 'alternatives'	
	The types of 'restrictions' usually available on the advanced search page of online databases	
	The difference in results yielded when using a 'full term' to search the databases, as opposed to using an 'acronym'	
1.3 Boolean Operators	What 'Boolean operators' are	
	The meaning of 'AND,' 'OR,' and 'NOT' operators	
	The importance of using Boolean operators in online research	
1.4 Search Results	The types of information I should look for when reading the search results page	
	What a (journal) 'source' is	
	What an 'abstract' is	
	What a 'descriptor' is	
1.5 Saving Search Results	The best way to save the search results and how to do it	
2.1 Program Directory by Subjects	The type of information that College Blue Book offers	
	The search criterion used when searching from College Blue Book	
	What 'B,' 'M,' and 'D' acronyms signify as used in College Blue Book	
	Where or how you can access College Blue Book	
2.2 Program Directory by Schools	The type of information that the Peterson's guide offers	
	The search criterion used when searching from the Peterson's guide	
	Where or how you can access the Peterson's guide	
2.3 Online College Catalogs	The types of information that College Source Web site offers	
	The different types of search methods used in the College Source's Advanced Search page	
	The various search strategies that you can use to get more precise search results	
	Where or how you can access College Source	