



Graduate Programs

Application Procedure

Applicants must submit the documents listed below during the filing period for the desired quarter of admission.

Application and Supporting Documents Filing Periods

Domestic Applicants		International (visa) Applicants	
Quarter	Filing Period	Quarter	Filing Period
Summer (June)	Feb. 1 - March 1	Summer (June)	Not open to visa applicants
Fall (September)	Nov. 1 - June 1	Fall (September)	Nov. 1 - March 1
Winter (January)	June 1 - Oct. 1	Winter (January)	June 1 - Sept. 1
Spring (March)	Aug. 1 - Dec. 1	Spring (March)	Aug. 1 - Oct. 1

Graduate Programs

International graduate applicants are required to submit all supporting documents (including degree verification) by the final day of the application filing period listed above. The international student application can be obtained at: <http://www.calstatela.edu/univ/admiss/>

Undergraduate Programs

UNIVERSITY

Graduate Programs Facts and Figures

1. Application to the University (official CSU application).
2. Two official transcripts, which must include verification of the bachelor's degree.
3. TOEFL score, if applicable.

COLLEGE

Academic Services and Resources

1. Separate graduate program application to the College of Business and Economics. This is available in Excel format. Application Form.
2. Official transcripts, forwarded from the Office of Admissions, showing a minimum 2.5 GPA (A = 4.0) in the last 90 quarter (or 60 semester) units attempted for the bachelor's degree.

Admission

Application Procedure

3. Graduate Management Admission Test (GMAT). Domestic students who are applying for the fall and winter quarters should take the GMAT no later than the previous June. International (visa) applicants for the fall quarter should take the test no later than the previous January.

The Graduate Management Admission Test (GMAT) is now administered as a

computer-adaptive test (CAT) throughout North America and at many international sites. The paper-based GMAT is available twice a year in October and January only at those international locations where the network of computer-based testing sites is not yet complete. The MBA Explorer Web site, <http://www.gmat.org>, will tell you what the GMAT CAT is all about, where it is given, how to schedule an appointment, what to expect at the test center, about your GMAT scores, and how to prepare for the test. If you need a paper copy of the same information or if you need to register for the paper-based test, order the 1997-98 GMAT Information Bulletin by :

phone: 1-609-771-7330

fax: 1-609-883-4349

TTY device for deaf and hard-of-hearing people: 1-609-734-9362

e-mail: gmtat@ets.org

If you simply need to make an appointment for the GMAT CAT, call 1-800-GMAT-NOW in the U.S. and Canada. (See the Bulletin for international phone numbers.)

4.

Three letters of recommendation from individuals who can attest to the applicant's ability to pursue graduate studies. Letters of reference from employers and faculty members on letterhead are acceptable. MBA and MS Accountancy applicants must also use an application form that is available in .pdf format. [Recommendation Form](#).

Applicants without proper documentation, i.e., official transcripts, test scores, employment history, essays, etc., will not be processed.

Back to [Top](#)

Students who are admitted but do not register in the quarter for which they applied must reapply to the University and pay another application fee if seeking admission to any future quarter. There is no deferred admission. Reapplication to the CBE is not necessary if readmission is sought within one academic year. Students who seek to reactivate their CBE graduate program application file for admission consideration must send a letter to the Associate Dean for Academic Affairs and Resources, indicating the quarter for which they seek admission. With the letter they must include information about any activities they have undertaken since the first application. Note that, unless granted a formal leave of absence, continuing graduate students who fail to attend at least two quarters in a given calendar year lose their continuing registration privileges and must compete for readmission with all other applicants.

Copyright © by California State University, Los Angeles
5/8/2004, Saturday , Maintained by [Web Master](#)